

IEFOA Ratings Committee Procedure

Per the IEFOA Bylaws:

The rating committee shall consist of at least 10 active members appointed by the past president. There shall be two representatives from all but the lowest group rating on the committee. The purpose of the rating committee is to review and evaluate the performance of all officials and make recommendations to the Board of Directors as to which group rating each member should be assigned.

General guidelines

- Prior to the meeting, the past president will provide the ratings committee members with:
 - This document
 - A copy of the current definition of each rating group
 - A copy of the current assigning policy
 - A copy of the current post season assigning policy
- The past president shall convene the meeting within 2 weeks of the end of the regular season.
- The current president shall be in attendance to take notes.
- The assignor should also be present to provide input.
- The past president shall provide each member of the committee with a list of officials sorted by their new ranking based on the current ratings procedure.
- The past president shall also have all game observation reports available for reference.
- Information and discussion from the meeting is not to be disseminated other than through comments that the board wishes to present to each official.
- The copies of the rank order list are to be returned at the end of the meeting.
- The percentages on the rank order list are only for guidance. There is no defined cutoff point for each group number.
- All movement of officials will be reviewed by the board of directors.

Committee Process

- The committee starts at the top of the list and works its way down, discussing any official who may appear to be in an incorrect group. Not every official needs to be discussed.
- Any member of the rating committee may ask to open discussion on any official.
- If someone on the rating committee needs to be discussed, that individual will leave the room during the discussion.
- Anyone in the room may present information on the official being discussed.
- A simple majority vote is needed to move an official to a higher rated group.
- A 2/3 majority is necessary to move an official to a lower rated group.
- The past president, president, and assignor do not have a vote when deciding on officials.
- The past president will inform the ratings committee if an official is not placed in the same group as suggested by the observers.

Past President responsibilities after ratings committee

- Seek board approval for all moves
- Update the current ratings list with the new group numbers
- Personally inform all officials who have moved
- Forward all ratings committee comments to officials
- Inform every official via email of their current group number